



## Leaflet and Postcard Order Form

Please check all details are correct as this is a legally binding contract. Should you have any queries please contact a member of the sales team on 0207 069 4756  
Once checked please complete, sign, date and FAX to 0207 069 4640.

Please tick in the boxes below which leaflet/postcard option you would like to order:

A5 full colour leaflets – double sided	250 @ £89.00		500 @ £133.00		1000 @ £226.00	
A5 full colour leaflets – single sided	250 @ £57.00		500 @ £99.00		1000 @ £133.00	

A4 full colour leaflets – double Sided	250 @ £131.00		500 @ £224.00		1000 @ £387.00	
A4 full colour leaflets – single sided	250 @ £108.00		500 @ £173.00		1000 @ £200.00	

A6 full colour postcards – double sided	250 @ £94.00		500 @ £137.00		1000 @ £161.00	
A6 full colour postcards – single sided	250 @ £75.00		500 @ £109.00		1000 @ £129.00	

**Contact Details:**

Name..... Company.....

Contact number..... Mobile.....

Address.....  
.....

Event..... Event Dates.....

Stand number.....

On-site contact name..... On-site contact number.....  
(if different) (if different)

**Payment Details:** Please complete the credit card form on the second page and fax back with this form as payment will be processed once the order has been confirmed.

**Artwork Information:** Artwork must be submitted 14 days prior to the event open date. The recommended format is a print ready PDF file, set with a 3mm bleed but we also accept the following format:

- PC formats: Adobe In Design, Adobe Illustrator, CorelDraw
- Mac formats: Quark Express

I confirm that the details above are correct and that I am duly authorised to enter into this agreement on behalf of my company. I understand and agree to the above payment terms.

For & on behalf of.....

Name..... Position.....

Signed..... Date.....